

**MMRS Meeting
All Children's Hospital Education Center
July 13, 2007**

Minutes

Members Present: Attendance sheet on file with Suzanne DeKay.

New Members/ Guests: Jeff Taylor, Sunstar EMS; Mark Dunnegan, Pinellas County Sheriff's Office; Raymond Green, Tampa PD; David Bjelke, Tampa Bay UASI

Motion to approve minutes from June 8th meeting as written; seconded and approved.

Reports:

- STARS Update:
 - Explanation of STARS given to new members by Steve LeCroy
 - STARS server hard drives failed ~2 weeks ago and Hillsborough CHD unable to get them working again. New equipment purchased through UASI funds was at Tampa PD. Arrangements made to pick up equipment and reload STARS into new server.
 - PinCHD will notify via phone and email all participating hospitals once the system is back up and running.

- EMS/ FirstWatch: Electronic patient care reports are being installed. The new upgrade will be complete after installation of patient care report feature.

- Treasury Report: No update.

Old Business:

- MMRS Funding Update:
 - The 2006 funding is held up at the state level. Must be spent by March 2008.
 - Contract has been signed by the City of St. Petersburg, but State has questions regarding the budget.
 - The grant guidance for the mission of the St. Pete MMRS should be reviewed to narrow the focus if the committee.
 - Target capability list should be reviewed by all committee members for discussion at next meeting.

- Disaster Summit:
 - EM received grant for mass casualty surge capacity review.
 - Have \$200,000 to spend by 03/08 on management of mass casualty response.
 - Part of the grant includes an exercise at the management level to review the newly written plan.
 - ESF-8 is led by the Department of Health and as such in a disaster situation they will rely on the safety/ disaster coordinators at each hospital as a contact for

response operations and will utilize these same contacts for planning and preparedness.

- Motion made, seconded and approved to revisit the Disaster Summit after 03/01/08 when the new Mass Casualty Plan is complete.
- FHA sponsors training paid for by Roche Pharmaceuticals for mass casualty tabletop exercise. Scott Westgate and Steve LeCroy will pursue training for Tampa Bay area.

- Hospital Training/ ICS:

- Bill Lofgren has 300/400 classes available.
- Check the RDSTF website for updated information at <http://dstftraining.net/>

- Hospital Agreement:

- Carol Clark proposed a countywide mutual aid agreement for all Pinellas hospitals to include equipment, patient transport, command contact information, etc.
- This will eliminate individual hospital agreements.
- Should include credentialing issues.
- Need CEO and COO to finalize agreements. The CHD and EM should send a letter of support with the draft document to each CEO.
- Carol will create a draft document.

- Triage Tags

- At what point in the disaster are the tags used?
- Terry Shank has done a triage review
- First Responders prefer to use a ribbon to identify at first contact and then fill out the triage tags while transporting the victim to the hospital.
- Learned in exercise that first contact does not have the time to fill out the tag.

- UASI Projects/ Representative:

- Assessments were completed by Digital Sandbox. Were done in October 2006 so they require updating. Contract company will be setting up meetings with hospitals to review vulnerabilities and gaps. From there they will put together a project plan and then move forward with the projects.
- No timeline for completion of this step.
- Hospitals chosen are based on the recommendation of the working group, including Steve LeCroy and Gayle Guidash.
- Original plan was to use 2005 grant money to purchase lock-down capability for Bayfront and Morton Plant. Other hospitals would then be brought on in second wave. Hospitals never received any grant money to complete this project.
- UASI uses risk management of funds to determine which hospital projects receive money. The highest capability hospital with the most need will receive more funding than another.
- Funding allocated to a hospital by not used will revert back to the general pot unless time allows for another hospital to receive an assessment and spend the money before the grant period ends.
- 2008 grant application process is currently ongoing – may be direct funding and not through the state. This will eliminate much of the bureaucratic red tape that slows down process.

Committee Reports:

- Radiological:
 - ACH sent their monitor back to the manufacturer to modify them to accept the voice enunciator – may be ready next month.
 - Power surge should not cause the alarm to sound.
 - 10 hospitals have the monitors operational and policies have been completed by several hospitals.
 - St. Anthony's completed an algorithm and Gary Frank will share it with the other hospitals.
 - Gary is planning some type of RSO training for response to the monitors.
 - Law enforcement and EMS representatives were added to the subcommittee.

New Business:

- Model Community Application:
 - Submitted by Hunter Zager.
 - If Pinellas is accepted as a model community for hospital/ healthcare collaboration then Hunter and Ed Smolik will attend the national conference to present.

Open Forum:

- EM website has been updated: <http://www.pinellascounty.org/emergency/default.htm>
- Dan Simpson sent a funding opportunity to the hospitals.
- EM will run the spring mass casualty exercise.

Next meeting will be August 3rd at 9:30am in the ACH Education Center classroom.