



HIV & AIDS Reporting Guidelines For Laboratories



✓ These rules (64D-3.029 and 64D-3.031) apply to any laboratory that receives the initial order or collects the specimen to be tested

HIV

All laboratories are responsible for reporting **within 3 days** the following:

- ✓ Repeatedly reactive HIV enzyme immunoassay (EIA), followed by a positive confirmatory test (e.g. Western Blot, IFA, IB) done on or after 7/01/97.
- ✓ All HIV viral load (detectable and undetectable) test results on or after 11/20/06.
- ✓ Positive result on any HIV virologic test (e.g. p24 AG, Nucleic Acid Test (NAT/NAAT), or viral culture) on or after 11/20/06.
- ✓ All HIV test results (e.g. positive or negative immunoassay, positive or negative virologic tests) for those <18 months of age
- ✓ Each laboratory that reports a confirmed positive HIV test in persons \geq 13 years of age must also report a serologic testing algorithm for recent HIV seroconversion (STARHS) test result. See F.A.C. 64D-3.029 (3, *11) for further details.

POSSIBLE AIDS

All laboratories are responsible for reporting **within 3 days** the following:

- ✓ All CD-4 absolute counts and percentages of total lymphocytes, with or without confirmation of HIV infection

Information Required on Forms:

- ✓ Patient's first and last name & middle initial
- ✓ Patient's full address
- ✓ Patient's phone number
- ✓ Patient's date of birth
- ✓ Patient's sex at birth
- ✓ Patient's race
- ✓ Patient's ethnicity (Hispanic or non-Hispanic)
- ✓ Patient's pregnancy status (if applicable)
- ✓ Patient's social security number
- ✓ Submitting provider's name, full address & phone number
- ✓ Laboratory's name, full address and phone number
- ✓ Type of specimen (e.g. stool, urine, blood)
- ✓ Date specimen was collected
- ✓ Site of specimen (e.g. cervix, eye, if applicable)
- ✓ Date of report
- ✓ Type of tests performed and results, including reference range, titer (when quantitative), and including all available results on speciating, grouping, or typing of organisms (if applicable).



It is only through the assistance of laboratory directors like yourself, who report these tests in a timely manner, that we are better able to understand the demographic trends of HIV. In addition, we use this information to justify the need for continued funding of HIV/AIDS prevention programs and patient care services for our local areas.

How to Report

- PLEASE DO NOT FAX any test results due to the "super-confidentiality" of HIV/AIDS cases.
- There are two ways to report test results:
 - Send by mail (please double envelope and mark "CONFIDENTIAL" on the inside) to:
Beth Sudduth, MPH
Pinellas County Health Department
Surveillance, Room 3-148
205 Dr. M. L. King St N
St. Petersburg, FL 33701
 - Send by Electronic Laboratory Reporting (ELR) to Department of Health using Health Level Seven (HL7) version 2.3.1 format (please see Rule 64D-3.031 (5), F.A.C. for further details)